

## **Scottish Educational Research Association**

### **Nominations for Life Membership and Honorary Membership**

The Scottish Educational Research Association (SERA) Executive has authority to award Life and/or Honorary Memberships at any time. The SERA Executive has decided that from 2005, and in successive years, it will invite nominations for Life and/or Honorary Membership. If the executive committee judges the nomination/s merit such an award, it will confer the award/s (a maximum of two per year) at the annual conference. The criteria for the awards are as follows:

**Life Membership** may be conferred on individuals in recognition of their services to SERA.

**Honorary Membership** may be conferred on individuals in recognition of their contribution to educational research in Scotland.

#### **Criteria and Procedures for Inviting Nominations**

##### **Call for Nominations**

The Academic Secretary to issue a call for nominations to all members no later than **1 May**, requesting that nominations should be received in writing by **1 June**. Members nominating a particular candidate should

1. Ensure that the candidate fits the criteria for either Life or Honorary Membership for which s/he is being nominated, which are:
  - a) Life Membership
    - holds membership of SERA;
    - is retired from full-time employment;
    - has made a substantial contribution to the work of SERA.
  - b) Honorary Membership
    - has made a substantial contribution to educational research in Scotland;
    - has made a substantial contribution to the educational community (policy formulation, public awareness etc.)
2. Provide a profile of the candidate in support of the nomination. In making the nomination, relevant information would include but not necessarily be confined to the following:
  - a) Life Membership
    - the candidate's contribution to the work of SERA;
    - the candidate's length of membership of SERA;

- the candidate's contribution to educational research and/or the educational community.

b) Honorary Membership

- the candidate's contribution to educational research in Scotland.
- the candidate's contribution to the educational community (policy formulation, public awareness etc.)

All Life and/or Honorary Life Membership nominations should be submitted on 2 pages of A4 to the Academic Secretary

### **Selection Procedures**

The SERA Executive will examine the nominations at the meeting in June. Taking into account the criteria for both Life and Honorary Membership, the executive will pass a resolution at the meeting to bestow one, and under special circumstances more than one Life or Honorary Membership on the nominee/s.

### **Informing the Nominee/s**

The President of SERA will write to the nominee/s. The President's letter will:

1. inform the nominee/s that s/he has been nominated for, and awarded Life or Honorary Membership by the SERA Executive;
2. that the bestowal of the Life or Honorary Membership will occur at the annual conference of the Association;
3. invite the nominee/s to attend the conference.

### **Support for the Life or Honorary Member to attend the Conference**

Financial support will be provided by SERA to the Life or Honorary Member/s to attend the annual conference. The financial support will consist of:

1. Conference registration fee waiver;
2. All reasonable public transport costs (or other transport costs subject to agreement with the treasurer) from the member's home address to the conference venue.

### **Advertising the Decision of the SERA Executive**

The decision of the SERA Executive will be recorded in the minutes of the June meeting. Following the president's letter to the nominee and the nominee's acceptance of the Life or

Honorary Membership, the decision will be published on the SERA website prior to the conference.

### **Bestowing the Life or Honorary Membership**

The Conference Planning Committee will arrange for a time during the conference programme for the bestowal of the Honorary Life or Honorary Membership. Adequate time should be allowed for:

1. the president, or the president's nomination to present a profile of the nominee that provides justification for the bestowal;
2. the nominee to respond;
3. the president to bestow the Life or Honorary Membership certificate.

### **The Life or Honorary Membership Certificate**

A certificate will be granted to the Life or Honorary Member that registers the honour bestowed by SERA. A list of Life and Honorary Members will be published on the SERA website.