



**Scottish Educational Research Association
Registered Charity
SC003928
Privacy Statement**

Information about you: how we use it and with whom we share it

The information you provide will be used by the Scottish Educational Research Association (SERA) in the following ways:

- *Membership*: we will use your personal data to allow us to process your membership and we will use the contact details you provide to communicate with you about the organisation.
- *Trustees/Executive*: we will use personal data to enable us to contact you on SERA matters and, with permission, on occasions relating to your wellbeing as a trustee. We will also use personal data to compile a register of trustee interests to assess your eligibility to act as a trustee of a charity.
- *Online Events*: We will use your contact details to ask for your feedback about a SERA event(s) because it is our legitimate interest to measure satisfaction levels as part of our commitment to continuous improvement. To host SERA online events, we use the following third party providers:
 1. To facilitate our online bookings for events, we use Eventbrite – a third party service which is not operated by SERA. Details of Eventbrite’s privacy policy can be found here: [Eventbrite privacy policy](#)
 2. Our online events are delivered using Zoom, a webinar platform which is not operated by SERA. You will be asked to enter your name when joining an event using Zoom, which does not have to be your real name. Details of Zoom’s privacy policy can be found here: [Zoom privacy policy](#)
- *SERA Networks*: a network will only use your personal data if you have previously indicated your interest to be added to a newsletter or mailing list. This targeted communication will provide updates regarding the network and promote events, opportunities, or services of specific interest to you.

We *will not* share information about you with any other third party. We *do not* use profiling or automated decision-making processes. If you give your consent to receive further information about SERA we will keep relevant contact details for up to three years.

You may withdraw your consent for SERA to retain information for membership and online event purposes at any time, please email: sera.enquiries@gmail.com

You can opt out of the mailing list at any time by contacting the network convenor: [SERA network convenors](#)

If you have any questions, please contact sera.enquiries@gmail.com